



## OFFICER DECISION RECORD

This form should be used to record Executive decisions taken by Officers

<b>Decision Ref. No:</b>			
<b>Service Area:</b>	<b>Destination &amp; Culture</b>	<b>Date:</b>	<b>15 March 2021</b>
<b>Contact Name:</b>	<b>Nick Maguire</b>	<b>Tel No:</b>	<b>01202 128717</b>
<b>E-mail:</b>	<b>Nick.maguire@bcpcouncil.gov.uk</b>		
<b>Subject:</b>	<b>To Supply and fit electric barbecues across the Seafront</b>		
<b>Decision taken:</b>  <ol style="list-style-type: none"><li>1. The budget request of £350,000 is approved.</li><li>2. Delegated authority to the Section 151 Officer to determine the allocation of the required funding from the Community Infrastructure Levy (CIL) is approved.</li></ol>			
<b>Reasons for the decision:</b>  To provide an effective response to the risks and issues anticipated during what is expected to be an exceptional season in 2021 it is critical that adequate resources are in place.  To enhance and support existing BCP infrastructure. Enhancement of this type is permitted under CIL regulations.  To mitigate a serious Health and Safety and reputational risk posed by disposable barbecues  This has identified a budget requirement of £350,000,  This decision supports the Council's own Corporate Strategy to encourage a sustainable environment by:  <ol style="list-style-type: none"><li>1. ensuring sustainability underpins all our policies.</li><li>2. protects and enhances our outstanding natural environment</li><li>3. Tackle the climate and ecological emergency</li></ol> Extensive research has identified that only one supplier, All Urban, has the capacity to deliver the barbecues in time for the summer season. No other suppliers have stock available.  <b>Article 15 (Covid-19 Interim Decision-Making Arrangements)</b>  Council adopted provisions to deal with matters of urgency during the Covid-19 period and which are of urgency. These are contained within Part 2, Article 15 of the Constitution.			

These provisions provide that where urgent action is necessary to protect the Council's interests or enable it to undertake its statutory duties, then, after consultation with the Leader of the Council, or in their absence the Deputy Leader of the Council, and the Monitoring Officer and Section 151 Officer, the Chief Executive may authorise action and incur expenditure.

Where such a decision is made by the Chief Executive under these urgency provisions, the decision shall be published online as soon as practicably possible, but within three working days at the latest.

Extensive planning has taken place to inform these proposals including multi agency partners and we must now move urgently to implementation. Given the need to ensure measures are implemented in time for an exceptional Easter period which coincides with the commencement of lockdown easing, it is essential that this decision is confirmed.

**Background:**

Following on from the experiences of Summer 2020, which saw a huge influx of visitors to the BCP area, and an increase in Health and Safety issues caused by disposable barbecues, a decision has been made to fund several electric barbecues at sites across the seafront.

Disposable barbecues pose a risk to the public and to the environment. They are often buried in the beach, causing the sand to heat up around them. This has led to several members of the public receiving burns. If placed in public bins, they cause fires, necessitating the attendance of the fire brigade. Even if left to safely cool, they cause a problem with littering.

Electric barbecues are a sustainable and safer option, particularly in high footfall outdoor spaces. There are no hot coals to dispose of, no naked flames and no fumes, meaning their impact on the surrounding area is minimal. They are easy to clean, simply requiring a wipe down between use.

The barbecues operate on a pre-timed cycle and turn off automatically after use. They can also be switched on and off at the push of a button. They are made of corrosion resistant, low maintenance stainless steel.

Electric barbecues have previously been installed on the seafront as part of the Beach Lodge scheme at Manor Steps. The company that provided these, Greenplate, is unable to supply barbecues in time for the summer season. After extensive research we identified a supplier, Christies, who whilst based in Australia have a UK Partner - All Urban. They have supply available and can deliver within a 6-8-week time frame.

The cost of each barbecue from All Urban is detailed in the provisional quote attached at Appendix B. As a comparison, each barbecue supplied by Greenplate cost £6,400.

Each barbecue requires a 16-amp supply at promenade level. Sites have been identified across the seafront for the barbecues to be installed using spare electrical capacity from existing supplies. Cables will be trenched across the promenade and terminate in an electrical pillar which the barbecues will connect to. It is intended to purchase 30 barbecues in total. These will be a mix of double and single barbecue units.

A proportion of the units will be DDA compliant accessible options designed for use with a wheelchair.

The identified sites are shown in the site plan at Appendix D – Seafront BBQ sites. These sites have been selected due to the availability of the electrical supply and high footfall.

Further sites have been identified along the seafront but have been discounted at this stage due to the lack of power in the areas. A separate project is looking at the feasibility of installing 3-phase power along the length of the promenade.

The cost of installing power at each of the identified sites is in the region of £10-15,000 per site. This cost has been arrived at following site meetings with SSE and in house electricians to ascertain the requirements at each site.

Cleaning and maintenance of the barbecues will be undertaken by existing seafront operations staff as part of their daily duties. This will increase the strain on resources but will be mitigated by the employment of additional seasonal staff to deal with the issue.

We have consulted with Nick Perrins from the Growth and Infrastructure team. He has confirmed that there is nothing in CIL regulations preventing us from utilising CIL to fund the proposed investment in seafront barbecues – capital investment to enhance and support BCP seafront infrastructure.

Nick did challenge whether we would be charging for BBQ use. Whilst income generation from CIL funded investment does not necessarily prevent the use of CIL as funding for this, it does not perhaps ‘sit as well’ as using CIL for infrastructure that is not income generating. As the barbecues will be free to use this is not an issue.

#### **Consultations undertaken:**

The development of the electric barbecue scheme has been undertaken in consultation with key officers from across the council including senior officers from Environment, Destination and Culture, Growth and Infrastructure, the Community Infrastructure Levy and Finance.

Portfolio Holders for Tourism, Leisure and Culture, Environment have been consulted throughout.

The Section 151 Officer has also been consulted and has approved the proposal.

**Note:** It is the responsibility of the ‘Responsible Officer’ – that is the Officer making the decision – to obtain the comments and signature of the Chief Finance Officer and Monitoring Officer **before** taking the decision and then send the completed record of the decision to Democratic Services for publication.

#### **Finance and Resourcing Implications:**

Discussions with Finance and Procurement identified that this project could be funded via the Community Infrastructure Levy

Enhancement and support of BCP Council infrastructure is permitted under CIL regulations

**Name:** Adam Richens

**Date:** 22 March 2021

Redacted

**Signature (of Chief Finance Officer):**

**Legal Implications:****Name:** Susan Zeiss**Date:** 22 March 2021Redacted  
**Signature (of Monitoring Officer):****Growth & infrastructure:**

Discussions with Finance and Growth & Infrastructure have confirmed that the BBQs can be funded via the Community Infrastructure Levy as they enhance and support local infrastructure

**Name:** Not Applicable**Date:****Signature (of Officer Completing Assessment):** Not Applicable**Risk Assessment:**

A Sustainability Impact Assessment has been completed and is attached at Appendix A. There are significant reputational, community safety, public order and public health risks associated with the expected busy summer period. The proposals outlined in this decision record seek to mitigate those risks and this document will remain under review as we progress through the 2021 season.

**Name:** Nick Maguire, Contracts officer**Date:** 15 March 2021**Signature (of Officer Completing Assessment):**Redacted  
**Impact Assessments:**

A full Equality Impact Assessment has been completed and is at Appendix C.

The intention is to ensure that people can enjoy our beaches, town centres and car parks in a safe way, following on from the situations we saw during the summer of 2020 when our beaches were at full capacity.

The purpose is to ensure that visitors can enjoy our public spaces in a safe way whilst adhering to social distancing measures.

The EIA has identified that there are no negative impacts			
<b>Information for publication / not for publication</b>			
For publication			
<b>Background Papers</b>  Appendix A – Sustainability Assessment Appendix B – Detailed Quote Appendix C – Equality Impact Assessment Appendix D – Seafront BBQ sites			
Any declaration of interest by the Officer responsible for the decision		Nature of Interest	
No*			
<b>Note:</b> No Officer having a personal financial interest in any matter should take a decision on that matter. Other interests of a non-disqualifying matter should be recorded here.			
Any conflict of interest declared by a Cabinet Member who is consulted by the Officer taking the decision	Name of Cabinet Member	Nature of interest	Details of any dispensation granted by the Monitoring Officer
Yes/No*			
<b>Decision signed off by Kate Ryan, Strategic Director</b>  <div style="display: flex; justify-content: space-between; align-items: flex-start;"> <div style="width: 45%;"> <b>Signature:</b> <div style="background-color: black; width: 200px; height: 50px; display: flex; align-items: center; justify-content: center; margin-top: 10px;">Redacted</div> </div> <div style="width: 45%; text-align: right;"> <b>Date of Decision: 17 March 2021</b> </div> </div>			
<b>Decision taken by:</b>  <b>Graham Farrant, Chief Executive of BCP Council</b> <div style="display: flex; justify-content: space-between; align-items: flex-start; margin-top: 10px;"> <div style="width: 45%;"> <b>Signature:</b> <div style="background-color: black; width: 200px; height: 50px; display: flex; align-items: center; justify-content: center; margin-top: 10px;">Redacted</div> </div> <div style="width: 45%; text-align: right;"> <b>Date: 22 March 21</b> </div> </div> <b>Date Decision Effective: 22 March 2021</b>			

**Note: A record of this decision should be kept by the Service Area within which the decision falls.**